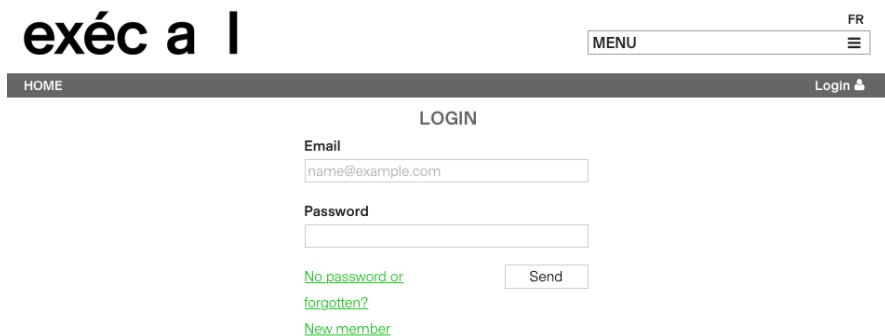# EXECAL Plateform : access codes + profile

As an ECAL graduate, you are automatically registered in the Alumni Directory. Here are the instructions for ==activating your account== by obtaining a temporary code, which you can then use to create or change your password.
Starting from https://www.execal.ch/en/ :

1. Click on **LOGIN** > No password or forgotten?
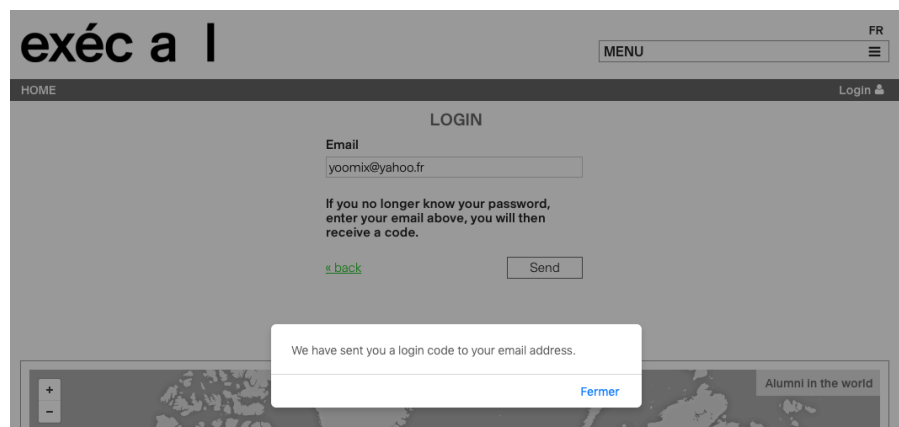   Do not click on *New member* since you are already registered!

2. Enter your **PRIVATE email address** which is a username (please announce any change of private email address as you may not edit it yourself!):
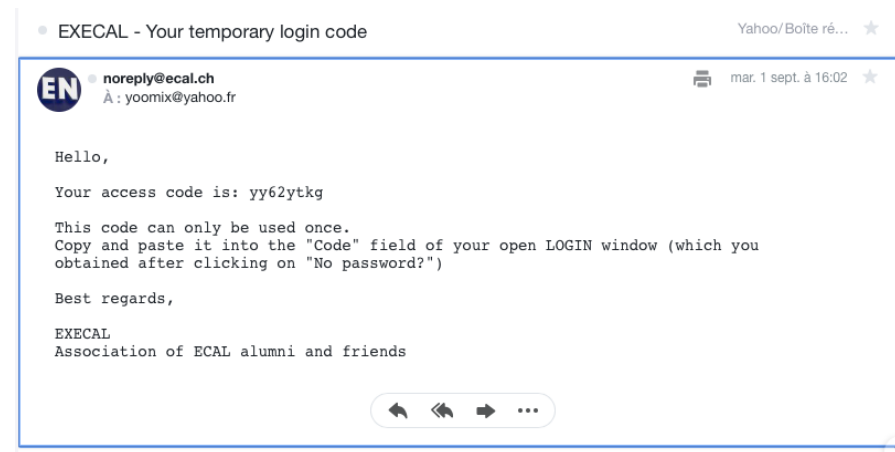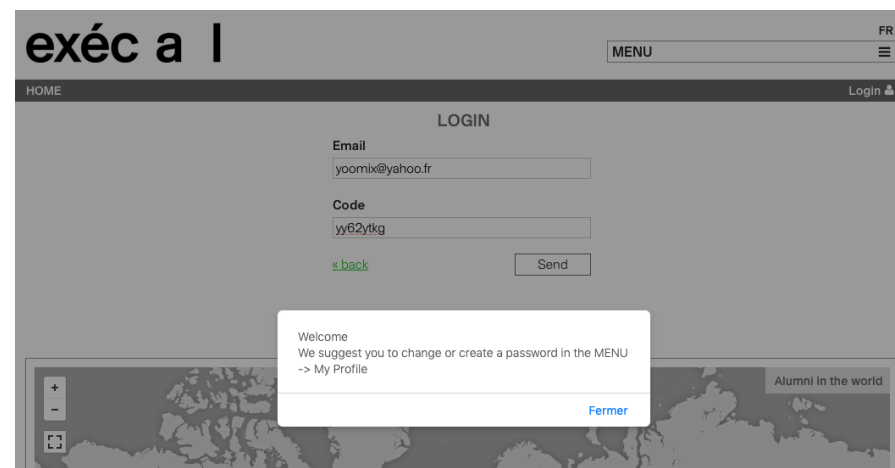

3. Here is the standard message you should receive in your mailbox (check your Spams if necessary):

4. Copy and paste this temporary code into the **Code** field of the open window:

5. Click on **MENU** > **My profile**
- go down to **PASSWORD** > **Edit** to create or change it
- check and complete your personal data in MY PROFILE. In particular your *Map location* (to appear on the map) + *Profile picture* + *Preferences* :

Website + Social Networks: copy/paste the full URL **http://...** so that the weblink is activated!

Fill in the **Map location** field to see your name + possibly website and Instagram account (only visible to other Alumni):
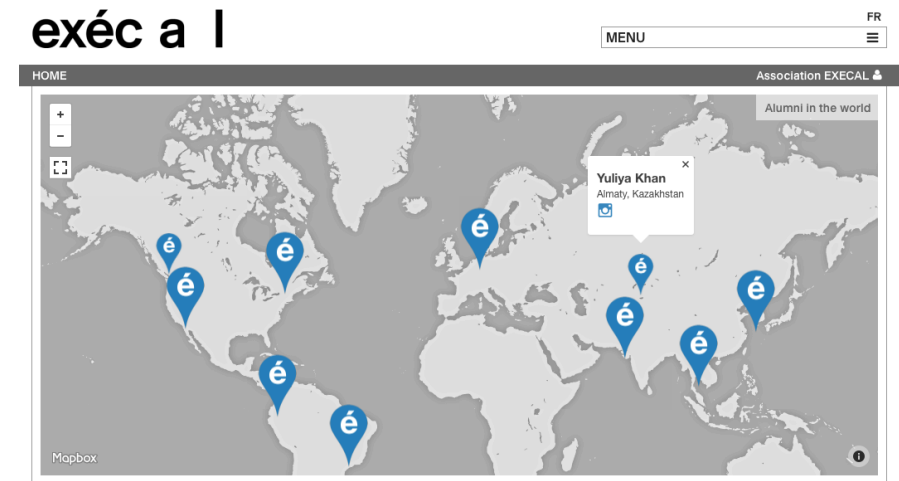
Your profile as it appears in the **ALUMNI DIRECTORY** after filling in MY PROFILE:

Need help? alumni@ecal.ch